

2020 Ryan White HIV/AIDS Program CLINICAL CONFERENCE

Presenter's Guide to the Slide Guide

Using the 2020 CLINICAL CONFERENCE Slide Guide

Thank you for scheduling an update for your colleagues who were not able to attend the 2020 CLINICAL CONFERENCE. The following information is provided to help you navigate all of the CLINICAL CONFERENCE resources and tips for conducting a virtual update.

Presenter's Guide

- Attendees of the 2020 CLINICAL CONFERENCE are expected to provide updates to their clinical colleagues who were not able to attend the conference
- These enclosed slides are provided as a resource for use in developing lecture and educational meetings for such updates
- For a comprehensive list of recommendations for conducting your lectures and updates, please see the included presenter guide PDF
- Each speaker has provided copies of the slides from his or her presentation from which an update can be prepared
- If you have any questions about the slide guide, please contact IAS–USA at info@iasusa.org
- Made possible by HIV/AIDS Bureau, Health Resources and Services Administration of the US Department of Health and Human Services (Contract number U1OHA28686)
- **Please note:** the lectures or updates you conduct do not qualify for CME unless CME is arranged through your institution or organization

CLINICAL CONFERENCE Resources

- PDFs of speaker presentation slides, breakout presentation slides, and other conference materials will be available on the IAS-USA website (www.iasusa.org) and on the Platform (<https://ryanwhiteconf2020.psav.live>)
- On-demand webcasts of plenary lectures, cases, and breakout sessions will be available on the Platform and later on the IAS-USA website. Check the website for updates.
- As a participant, you will have access to the platform and all of the features and posted resources for 1 year. You are encouraged to continue to use the different features of the Platform that are most useful to you
- Only registered attendees of the CLINICAL CONFERENCE will have access to the Platform, but all resources will be accessible through the IAS-USA website
- CME will be available for sessions you did not attend through on-demand webcasts (I.e, double claiming is not allowed).

- This is separate enduring activity (with separate assessments, evaluations, and credit claim form) check the IAS-USA website for more information

How to Make Best Out of Your Zoom Meeting

Settings to Check Prior to the Meeting (Presenter)

- Check that you are running the latest version of the Zoom desktop app
- If possible, use Ethernet cable for secure internet connection to avoid unstable Wi-Fi connection during your presentation
- Check video and audio setting (You can test by going to <https://zoom.us/test>)
- Avoid using Virtual Background to better utilize your bandwidth for the video quality
- Close unnecessary applications on your computer
- For the best on-screen image, the lighting should come from in front of you or from the side.
- If possible, turn off or mute all notifications on your computer and cellphone to avoid distraction during your presentation
- If hosting a Zoom watch party for one of the on-demand webcasts, be sure to select *Share computer sound* and *Optimize screen sharing for video clip* before sharing your screen



Settings to Check During the Meeting (Presenter and Participants)

- Set to Gallery View (Alt + F2)
- Set Video setting to “Display up to 49 participants per screen in Gallery View”
- Set Viewing Mode to “Side-by-side mode” (This can be set in the settings or while screen is being shared)